



Graduate Student Services
New Mexico State University
PO Box 30001, MSC 3G
Las Cruces, NM 88003-8001
Phone: 575-646-2736 Fax: 575-646-7721
<http://prospective.nmsu.edu/graduate>

Request for Letter of Completion

**Please use this form if you need a Letter of Completion before your degree is certified.*

**Last day to turn in this form to the Graduate Student Services is the last day of classes each semester.*

NAME: _____

BANNER ID: _____

SEMESTER GRADUATING: _____

PHONE NUMBER: _____

EMAIL: _____

PLEASE CHECK ONE:

Student will pick up letter from Registrar's office.

Please email letter to the following email address: _____

Please fax letter to the following fax number: _____

Please mail letter to the following address:

